

PhD Formalities – How to get formally started with your PhD in mathematics

1) Enrolment

Enrolment at the University of Göttingen is mandatory for every doctoral student. You have to be enrolled for the entire time of your doctoral studies, including the final oral examination (also called disputation / defence).

In order to enrol at the University of Göttingen, you must first apply for admission with our graduate school GAUSS and follow their standardized procedure:

<https://www.uni-goettingen.de/en/577087.html>

2) Using your student e-mail-account and re-enrolment

It is important that you regularly check the e-mails you receive in your official student e-mail-account - this is the one ending with @stud.uni-goettingen.de. The student e-mail-account and other important systems can be located conveniently on the University's eCampus:

<https://ecampus.uni-goettingen.de>

In order to re-enrol each semester, for enrolment certificates, for changing student contact data etc. you have to use the self-service functions, see:

<https://www.uni-goettingen.de/en/14632.html>

Please note that you might get various e-mail-accounts from the university (for example with domains @gwdg.de or @math.uni-goettingen.de etc.) Please make sure that you check all official e-mail-accounts regularly.

3) Study Programme / Credit Requirements

During the PhD programme, 30 credit points (abbreviated C) have to be acquired and have to be proven when registering for the final oral doctoral examination. (cf. Appendix 6 of the doctoral degree regulations RerNat-O)

It is mandatory for each doctoral student to become familiar with the University's [official doctoral degree regulations RerNat-O](#). An [English translation](#) is also available.

A list of the maths-specific regulations and information can be found here:

<https://www.uni-goettingen.de/en/473510.html>

It is important that you continuously document your progress on the official GAUSS-checklist, which you have to turn in to the deanery at the end of your doctoral studies:

https://www.uni-goettingen.de/de/document/download/ac8ea2125636e18692e0029243989b88-en.doc/Mathe_Checklist2021_en_NEU.doc

4) Using the university systems for your studies

For a list of all courses, including the corresponding modules and exams offered, as well as for exam-registration deadlines, you have to consult the EXA-register:

[EXA](#)

In order to sign up for and participate in courses, you have to use the Stud.IP-system. Stud.IP is the University's official eLearning platform, which allows communication with your teachers or fellow students in courses as well as downloading course descriptions, lecture notes, additional course material etc.:

<https://www.uni-goettingen.de/en/127905.html>

IMPORTANT NOTE: It is mandatory to register for each exam via the FlexNow-system beforehand:

<https://www.uni-goettingen.de/en/45582.html>

5) Always keep your goal in sight

We strongly suggest that you continuously document your study progress on the official GAUSS checklist, make sure to hold your annual thesis committee meetings, take a course on “good scientific practice / conduct” within the first year (§6 (2) 1, RerNat-O) and – if applicable – apply for an extension in good time. Towards the end of your programme, you should have your performance records checked at the deanery around half a year before submitting your dissertation thesis. The following guidelines have been proven extremely helpful when planning the submission of your dissertation thesis:

[GAUSS CountdownToDoctoralDegree \(uni-goettingen.de\)](https://www.uni-goettingen.de/en/about/565777.html)